



## **IADLEST/LAPSEN CERTIFIED YOUTH INSTRUCTOR (CYI) RENEWAL APPLICATION**

### **Instructions**

The CYI Renewal Application Form is used to document the applicant applying for recertification of his/her IADLEST/LAPSEN Certified Youth Instructor (CYI) program. Applicants must satisfactorily complete each requirement of the application before CYI recertification shall be awarded. When all requirements have been completed, please submit the information to Stacey Coleman: [stacey@iadlest.org](mailto:stacey@iadlest.org)

#### **SECTION I: Applicant Information (See page 2)**

Type or print legibly, the applicant's last name, first name, middle initial, date of birth, address, email and phone number. Enter the applicant's employer name and telephone number. If retired or no longer employed, list a contact individual from your last employing agency who can verify your employment status and/or instructor experience.

#### **SECTION II: Applicant Continuing Education Hours (See page 2)**

To maintain CYI certification, applicants must complete FOUR (4) hours of instructor training, development, or continuing education. Certificates of attendance or attainment are required. These hours can be from:

1. attending conferences (i.e., LAPSEN, IADLEST, ILEETA, IALEFI, ACTE, IACP, NSA, etc.),
2. attending other recognized training related to instructional development, or
3. becoming certified to teach a specific public safety course such as emergency dispatch, forensics, Certified Protection Officer (CPO), drone use in public safety environments, or similar course(s).

#### **SECTION III: Applicant Bio and Professional Photo**

You may submit an updated instructor biography and/or photo to be displayed on the CYI sites after recertification is granted. If you have changes to your previously submitted materials, please include with your submission.

#### **Mailing Instructions**

Completed applications and other supporting documents should be e-mailed to [stacey@iadlest.org](mailto:stacey@iadlest.org). Or mail to:

Stacey Coleman IADLEST 152 S Kestrel Pl., Ste 102 Eagle, ID 83616-5137

#### **Applicant Biennial Renewal Fee:**

You may [click here](#) to pay your renewal fee of \$40 by credit card or mail payment to

IADLEST, 152 S. Kestrel Place, Suite 102, Eagle, Idaho 83616-5137

#### **Questions**

If you have questions regarding this form or for more information about CYI program, contact Stacey Coleman at: [stacey@iadlest.org](mailto:stacey@iadlest.org)

## IADLEST/LAPSEN CERTIFIED YOUTH INSTRUCTOR (CYI) RENEWAL APPLICATION

### SECTION I: Applicant for Certified Youth Instructor Renewal

Last Name	First Name	Middle Initial	Date of Birth
Applicant's Address			
City, State, Zip			
Applicant's Email			Applicant Phone Number
Employer Name			Employer Phone Number

### SECTION II: Applicant Continuing Education Hours

Course Name	Provider Name	Date of Training	Hours
Certificate of Attendance attached			
Course Name	Provider Name	Date of Training	Hours
Certificate of Attendance attached			
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Certificate of Attendance attached			
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